

Hope Enterprises Inc.		Policy and Procedure
Policy Name:		Individual Rights
Effective Date:	December 2017	
Revised Date:	1/2021, 2/1/2021, 12/21/2021, 11/2/2022, 10/4/2023, 9/4/2024, 8/6/2025	
Policy:	<ol style="list-style-type: none"> 1. Any Individual and person(s) designated by the individual receiving services will be informed of their Rights at admission and annually thereafter. 2. Hope will maintain a statement signed by the individual, or the individual's court- appointed legal guardian, acknowledging receipt of the information on individual rights. 3. Individuals will have their own private bedrooms in licensed residential facilities. 4. Individuals are permitted access to food at any time and has the flexibility about where and when individuals eat within the home or community during the provision of services unless a restrictive procedure exists relating to access to food. 5. Individuals have the right to purchase their own belongings of their choosing (examples include but not limited to: hygiene supplies, bedding, linens, furniture, food/snacks/drinks). This will be indicated in the individual's plan. 6. Individuals have the right to control their own schedule and activities to include visiting with whom they choose. Hope will assist facilitating and making accommodations with the individual to participate in their desired activities. 	
Procedure:	<ol style="list-style-type: none"> 1. There are four separate Individual Rights pertaining to the Service: <ol style="list-style-type: none"> A. Residential B. Life Sharing C. Employment, In-Home and Community, Companion, Community Participation Supports – Community Based D. Supported Living 2. Individuals will have their Individual Rights Agreement reviewed with them on or before the date listed from the previous year. 3. Individual will sign and date the Individual Rights Agreement after reviewing and the person reviewing the Rights will sign and date as a witness. 	
Cross References:	<ul style="list-style-type: none"> • Chapter 6100 - Services for Individuals with an Intellectual Disability or Autism (6100.181-6100.186) • Chapter 6400 - Community Homes for Individual with an Intellectual Disability or Autism (6400.31-6400.34) • Chapter 6500 - Life Sharing Homes (6500.31-6500.34) 	
Training References:	<ol style="list-style-type: none"> 2. Individual Rights – Residential 2. Individual Rights – Life Sharing 2. Individual Rights – Community Based Services 2. Individual Rights – Supported Living 	
Approval:	<u>Suzanne Gilsan, COO</u> <small>Suzanne Gilsan, COO (Sep 21, 2025 19:38:15 EDT)</small>	

6.6 Individual Rights POLICY AND PROCEDURE

Final Audit Report

2025-09-21

Created:	2025-09-02
By:	Bridget Lingle (blingle@hopeability.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_Ed2KfzFXxCI7-w6Dd6_F0bH8u-l_rKe

"6.6 Individual Rights POLICY AND PROCEDURE" History

-  Document created by Bridget Lingle (blingle@hopeability.org)
2025-09-02 - 10:19:16 PM GMT
-  Document emailed to Suzanne Glisan (sglisan@hopeability.org) for signature
2025-09-02 - 10:19:20 PM GMT
-  Email viewed by Suzanne Glisan (sglisan@hopeability.org)
2025-09-02 - 10:20:07 PM GMT
-  Email viewed by Suzanne Glisan (sglisan@hopeability.org)
2025-09-09 - 10:27:41 PM GMT
-  Email viewed by Suzanne Glisan (sglisan@hopeability.org)
2025-09-16 - 11:55:44 PM GMT
-  Signer Suzanne Glisan (sglisan@hopeability.org) entered name at signing as Suzanne Glisan, COO
2025-09-21 - 11:38:13 PM GMT
-  Document e-signed by Suzanne Glisan, COO (sglisan@hopeability.org)
Signature Date: 2025-09-21 - 11:38:15 PM GMT - Time Source: server
-  Agreement completed.
2025-09-21 - 11:38:15 PM GMT



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